

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline
Step-by-Step Instructions

<p>Go to the school's admission pages and look for a link to apply online. If your child is applying to multiple Ravenna schools, pick one to begin the process</p>		
<p>Create a Ravenna account</p>	<h3>Online Applications</h3> <p>For students applying to private and independent PS-12 schools.</p> <p>About Ravenna Solutions</p> <p>Click here if you are a school user</p> <p>Create an Account</p>	<h3>Login</h3> <p>Email <input type="text" value="user@email.com"/></p> <p>Password <input type="password" value="password"/></p> <p>forgot password?</p> <p>Login</p>
<p>Complete the "Create an account" form</p>	<h3>Online Applications</h3> <p>For students applying to private and independent PS-12 schools.</p> <p>Welcome parents and guardians!</p> <p>There are some things to know about our system:</p> <p>Schools using our system for their applications or supplemental forms will send you here from their website.</p> <p>Accounts must be created by adults. No one under the age of 13 should submit forms.</p> <p>Security and privacy are important to us. Please visit our Terms of Service for additional details.</p> <ul style="list-style-type: none">About Ravenna SolutionsAlready have an account? Sign in >	<h3>Create an account</h3> <p>Parent / guardian name <input type="text" value="Test St. John's"/></p> <p>Parent / guardian email <input type="text" value="pjordan@stjohnsschool.org"/></p> <p>Confirm email <input type="text" value="pjordan@stjohnsschool.org"/></p> <p>Password <input type="password" value="••••••"/></p> <p><input checked="" type="checkbox"/> I have read and agree to the Terms of Service</p> <p>Create account ></p>

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline

Step-by-Step Instructions

Verify your email address

Welcome to Ravenna

Please verify your email

For security purposes, a verification email has been sent to pjordan@stjohnsschool.org; click on the link in the message to verify your email address. If you do not see the email, be sure to check your junk folder.

Please allow up to 5 minutes for the message to reach your inbox. If you need another verification email message sent, press the Resend button below. Ravenna's Customer Care is available at help@ravennasolutions.com if you need assistance.

[Resend verification email](#)

From: Ravenna <help@ravennasolutions.com>
To: Pam Jordan
Cc:
Subject: Ravenna Email Verification

Dear Test St. John's,

An email verification has been requested for your account in Ravenna. If you did not request this, please contact Ravenna Solutions.

To verify your email, please click this link:

https://www.ravenna-hub.com/#/verify/pjordan%40stjohnsschool.org/HobWUYNI%21_p8xC21nCw1fNm0hG%21v

Please be advised that this link will expire at Sunday, October 18 10:33pm GMT.

If you have trouble accessing Ravenna, please contact Ravenna Solutions at help@ravennasolutions.com

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline

Step-by-Step Instructions

After you click the verification link in the Ravenna email, you will be redirected to a welcome page. Read the Step 1 and Step 2 instructions and click the green “Okay, I’m ready to start>>” button at the bottom of the page

Welcome to Ravenna

Ravenna is a web-based system that allows you to efficiently apply to PS-12 schools and track the status of your application online — from exploration to decision.

Getting started is easy.

Take a look at the steps to see how.

Step 1

Add your first student

Create your first student profile and fill in forms concerning your student, their education history and family information. You can always add multiple student profiles to your account later.

Student information

First name *	Middle name	Last name *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Preferred name	Birthdate *	
<input type="text"/>	<input type="text"/>	
Languages spoken at home *		
<input type="text"/>		

I understand and agree to the Terms of Use

Okay, I'm ready to start »

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline
Step-by-Step Instructions

Add a student by completing the student form (this is just a capture of what was visible on the screen; there are more student-related questions than you see at right)

Student information

First name *

Middle name

Last name *

Preferred name

Birthdate *

Languages spoken at home *

Current grade *

Applying to grade *

Gender *

M F

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline
Step-by-Step Instructions

Click the “save and continue” button to complete educational history. If St. John’s isn’t listed in your popup of schools, click “add a school,” enter our info and save

School History Form

School name *

St. John's Episcopal School

Address 1

848 Harter Rd.

Address 2

City *

Dallas

State *

TX

Zip

75218

Country

United States



Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline
Step-by-Step Instructions

<p>Allow us to see that your child is applying out.</p>	<p>Education history</p> <p>Please complete this section with information about your student's current and past education. After selecting a state, begin typing in a school name then choose the correct school name from the list that appears. If you do not find your student's current school in the list, or if your student has not attended school, you can indicate that on this page as well. This may be the case for international applicants, students who have been homeschooled and/or young children with no formal educational history. You can edit this section at any time.</p> <p>St. John's Episcopal School Current school</p> <p>Grades attended: Pre-k - 8</p> <p>✎ Edit 🗑 Remove</p> <p>Allow school to see that you are applying out. Current answer: Yes, show student is applying out</p> <p><input checked="" type="checkbox"/></p>
<p>If your child attended a school other than St. John's, follow the instructions and add it</p>	<p>Would you like to add another school to your student's education history? If so, please click Add school button.</p> <p>+ Add school</p> <p>Save & Continue</p>
<p>As you complete each section, note that Ravenna is tracking your progress at the top of the page</p>	<p></p> <hr/> <p>✔ Student Information ✔ Education History Family Information</p>

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline

Step-by-Step Instructions

Complete the family information and save

Family information

Please complete this section with household and sibling information. Please list all households at which the student lives; at least one household is required. You may add up to two parents/guardians for each address. If you add more than one household, please indicate the student's primary residence. You can edit this section at any time.

Household form

Address 1 *

Address 2

City * State * Zip *

Country *
 ▼

Home phone *

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline
Step-by-Step Instructions

<p>You will have the option of adding a parent at another address, as well as siblings</p>	<p>Test St. John's Household</p> <p>123 Street Dallas TX 75218</p> <p>✎ Edit 🗑 Remove</p> <p>Does your student have any other parents / guardians living at another address? If yes, click the Add parents / guardians living at different address button.</p> <p>+ Add parents / guardians living at different address</p> <p>Sibling information (optional)</p> <p>Please list all siblings. If you have an additional applicant student you will have an opportunity to add that student later.</p> <p>+ Add sibling</p> <p>Save & Continue</p>
<p>Once you complete the profile information, you will have the option of going to the dashboard, which is where you will manage your child's applications</p>	<p></p> <hr/> <p>✔ Student Information ✔ Education History ✔ Family Information</p> <p>Account setup complete</p> <p>✔ You have successfully set up your account and you are now able to start using Ravenna to inquire and apply to schools. If you need to add more student profiles to your account, you can do so from the dashboard. As a reminder you can always edit and add student profiles from your dashboard.</p> <p>Go to the dashboard now »</p>

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline

Step-by-Step Instructions

Select your region and continue. Note the options at the top right: Take Tour and Get Help

Signed in as Test St. John's (pjordan@stjohnsschool.org)

Applying for the fall of

2016



Take tour

Get Help

Logout

Account Setup

Your account has been successfully created. The email address used to create your Ravenna account will be the primary contact email from our system. Make sure emails from noreply@ravennasolutions.com are not going to your Spam folder.

Please select a primary region before proceeding

Regions are used to filter the list of schools in Ravenna. Your primary region will be used as the default when applying to schools and also is used to determine your timezone. You are always able to search other regions when applying to schools.

Select your primary region:

Based on your primary region, your timezone is: **America/Chicago**

Continue

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline
Step-by-Step Instructions

The first time you access the dashboard, it will take you through a series of short explanations about the purpose of each of the links

The screenshot shows a dashboard interface with a sidebar on the left and a main content area on the right. The sidebar is titled 'GENERAL' and contains the following items: 'Dashboard', 'School Directory', 'Events', 'TEST ST. JOHN'S', 'Applications', 'Decisions' (highlighted with a checkmark), 'Student Profile', '+ Add Student', and 'Settings'. The main content area is titled 'Dashboard' and features a user profile picture placeholder and a 'Test St. John's' section with an 'Apply gr' button. A tooltip is displayed over the 'Decisions' link, containing the text: 'Each school to which your student applies will be listed on the decisions page. For each school that posts their decisions online, you will be able to visit this page on the decision release date to see their notification.' The tooltip also includes a progress indicator (a row of 10 dots, with the 6th dot filled) and three buttons: 'Skip', '← Back', and 'Next →'.

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline
Step-by-Step Instructions

We already added a student above, so now click the “Start applying for schools” link and you’ll get the list of Dallas area schools (if you selected Dallas as your region when you entered the dashboard)

School Directory

Found 5 schools in

Filter By Name

Filter By City

By Grade:

School Name	Address
 Bishop Dunne Catholic School Grades: 6, 7, 8, 9, 10, 11, 12	3900 Rugged Drive Dallas TX 75224
 Bishop Lynch High School Grades: 9, 10, 11, 12	9750 Ferguson Rd Dallas TX 75228
 Jesuit College Preparatory School ... Grades: 9, 10, 11	12345 Inwood Rd Dallas TX 75244

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline

Step-by-Step Instructions

Begin an application by clicking a school's row and then click its "Apply" button



Bishop Lynch High School

9750 Ferguson Rd Dallas TX 75228

Grades: 9, 10, 11, 12

Show Useful Contacts

Explore

Apply

Bishop Lynch High School is a college preparatory school of the Diocese of Dallas (grades 9-12) founded by the Dominican Order in East Dallas. Bishop Lynch High School opened in 1963 with 365 students and now has over 1,000 students. In keeping with the Dominican tradition, the school mascot is the Friar and the colors are black and white. It was designated a Blue Ribbon School by the Texas Department of Education in 1991 and 1998.



Jesuit College Preparatory School ...

12345 Inwood Rd Dallas TX 75244

Grades: 9, 10, 11



The Episcopal School of Dallas

Lower School (Beginner-4th) 4344 Colgate Avenue Dallas, TX 75225 / Middle & Upper School (5th-12th) 4100 Merrell Road Dallas TX 75229

Grades: PS, PK, K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12



Ursuline Academy of Dallas

4900 Walnut Hill Lane Dallas TX 75229

Grades: 9, 10, 11, 12

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline
Step-by-Step Instructions

Complete the application popup and then click the “applications page” link in the green bar (see second popup image at right)

Apply to Bishop Lynch High School

Select Student

Application is for **Entry into school for:**
 Fall of 2016

Apply to grade
Test's default apply grade is 9

Does the student live outside the US? Yes No

Type of application

Apply to Bishop Lynch High School

Application started successfully. See more details on the [applications page](#)

Student

Apply to grade

9

Test's default apply grade is 9

Does the student live
outside the US?

Yes No

Type of application

Freshman Application

[Return to Application Page](#)

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline Step-by-Step Instructions

Ravenna now lists all of the steps required for an application to the school you selected. If a step has not been completed, there's a red dot to the left. Note that you may complete a step, but the dot may not turn green right away. THAT'S OK! The schools will have their own timeframes for accepting the each of the submitted pieces of information.

Applying **1** Exploring & Inquiring **0**

STAGE 1: SUBMIT PRELIMINARY APPLICATION ⓘ

Bishop Lynch High School Jan 22nd 2016 9:00 pm
9 required steps remain due in 3 months    [Pay & Submit Prelim App](#)

Please allow schools time to update the status of requirements.

- Inquiry**
Please complete the Bishop Lynch Inquiry Form so we can learn more about you!
Inquiry Form required questions are unanswered
Due: Jan 22nd 2016 9:00 pm
- Open House**
Join us for BL Sunday, our annual Open House, for all prospective students and parents who would like to learn more about the Bishop Lynch experience. In addition to many current students, all Bishop Lynch faculty and staff will be on-hand to assist our future Friar families. The event this year will be held on Sunday, November 15, 2015, with the welcoming ceremony beginning at 1:00 p.m. in the gymnasium. After the opening session, visitors are able to visit classrooms, attend information sessions and tour the campus.
- Parent Tour**

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline Step-by-Step Instructions

For example, when you click the Inquiry Form link in the first step, you are directed to this popup at right. Complete and close the form (there's a "Close" button at the bottom of the form). When you return to your list of application steps, you'll see the form is ready to submit. Click the "Submit Form" button, and the red dot turns green.

Note the message though: "Please allow schools time to update the status of requirements." It's possible the school will have to accept some of the information before the status indicator turns from red to green. Please don't worry. Call Ravenna if you do worry.

Bishop Lynch High School form for Test

Applicant Email Address*:

Current School *

Please check below any sports or activities you would be interested in participating in at Bishop Lynch High School

Art

Band

Baseball

Basketball-Girls

Basketball-Boys

Cheerleading

Choir

Please allow schools time to update the status of requirements.



Inquiry

Please complete the Bishop Lynch Inquiry Form so we can learn more about you!

[Inquiry Form](#) Ready to submit

Due: Jan 22nd 2016 9:00 pm

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline
Step-by-Step Instructions

	<p><i>Please allow schools time to update the status of requirements.</i></p> <p> Inquiry Please complete the Bishop Lynch Inquiry Form so we can learn more about you!</p> <p> Inquiry Form Due: Jan 22nd 2016 9:00 pm</p>
<p>Continue reading the information provided and clicking the links to submit information</p>	<p> Open House Join us for BL Sunday, our annual Open House, for all prospective students and parents who would like to learn more about the Bishop Lynch experience. In addition to many current students, all Bishop Lynch faculty and staff will be on-hand to assist our future Friar families. The event this year will be held on Sunday, November 15, 2015, with the welcoming ceremony beginning at 1:00 p.m. in the gymnasium. After the opening session, visitors are able to visit classrooms, attend information sessions and tour the campus.</p> <p> Parent Tour We offer tours of the campus every Thursday morning at 8:30 a.m. or by appointment. To schedule a tour, contact the admissions office at: admissions@bishoplynch.org.</p> <p> Student Shadow We allow all prospective students to shadow for the day at Bishop Lynch. The student will be matched with a current student according to interests and will spend most of the day (8:00 a.m. - 3:00 p.m.) with that student and attend classes with them. This is a great opportunity to see what it's like to be a student at Bishop Lynch!</p> <p>Please note that there are two links below: one to register for the shadow day and another to fill out a form regarding your student's preferences for the shadow day. This form is required and must be completed before the student attends the shadow day.</p> <p> Register for an event</p> <p> BL Shadow Visit Form required questions are unanswered Due: Jan 22nd 2016 9:00 pm</p> <p> Application Part 1: For Parents</p>

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline
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Some of your steps are related to recommendations and transcript release. We cannot release any information to the schools to which your child is applying until you complete those sections. When you do, we will receive notification on your child's behalf directly from Ravenna. That's how we will know to complete recommendations and provide transcripts. (You do not need to email us separately.)

For English teacher:

Rob Kowalski

rkowalski@stjohnsschool.org

For math teacher:

Mark Cortez

mcortez@stjohnsschool.org

For principal:

Pam Jordan

pjordan@stjohnsschool.org

Please enter our email addresses correctly, or we won't receive the notices.



English Teacher Recommendation

Please click on the link below to delegate a recommendation form to your child's current English Teacher. You'll need the teacher's name and email address.

After you click "Send Form," the teacher will receive an email with a link to a secure recommendation form. The teacher will fill out the form and send it directly to Bishop Lynch. The circle to the left of this step will turn green once Bishop Lynch has received the completed form. Please allow some time for processing.



[Dallas Catholic HS Common English Teacher Recommendation](#) (requires 1 delegate) common form ⓘ

Due: Jan 22nd 2016 9:00 pm



Math Teacher Recommendation

Please click on the link below to delegate a recommendation form to your child's current Math Teacher. You'll need the teacher's name and email address.

After you click "Send Form" the teacher will receive an email with a link to a secure recommendation form. The teacher will fill out the form and send it directly to Bishop Lynch. The circle to the left of this step will turn green once Bishop Lynch has received the completed form. Please allow some time for processing.



[Dallas Catholic HS Common Math Teacher Recommendation](#) (requires 1 delegate) common form ⓘ

Due: Jan 22nd 2016 9:00 pm



Principal/Asst. Principal Recommendation

Please click on the link below to delegate a recommendation form to your child's current Principal or Assistant Principal. You'll need their name and email address.

After you click "Send Form" the (Assistant) Principal will receive an email with a link to a secure recommendation form. They will fill out the form and send it directly to Bishop Lynch. The circle to the left of this step will turn green once Bishop Lynch has received the completed form. Please allow some time for processing.



[Current Principal Recommendation](#) (requires 1 delegate)

Due: Jan 22nd 2016 9:00 pm



Release of Records

Please click on the link below, print the *Release of Records* form, fill it out and hand it in to your child's current school's registrar.



[Authorization for Release of School Records](#) (print only form)

Due: Jan 22nd 2016 9:00 pm

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline Step-by-Step Instructions

If at any time you want to stop and return, that's fine. Log back in by going to a school's admission page and clicking the "Apply now" link or button. Or bookmark Ravenna's login page to go directly there. Log in with the email address and password you used to create your profile. Here's a link to Ravenna's login page:

<https://www.ravenna-hub.com/#/login>

Online Applications

For students applying to private and independent PS-12 schools.

[About Ravenna Solutions](#)

[Click here if you are a school user](#)

[Create an Account](#)

Login

Email

Password

[forgot password?](#)

[Login](#)

When you log back in, your dashboard will include rows for the schools for which you've begun applications. Click one of the links to pick up where you left off

Dashboard



Test
St. John's

Apply grade: 9

Applying to

> [Bishop Lynch High School](#)

9 required steps remain

Upcoming events

No events scheduled

Ravenna Admission Applications for Bishop Dunne, Bishop Lynch, ESD, Jesuit and Ursuline

Step-by-Step Instructions

You may begin another application by clicking “Applications” in the left-side menu or you may click the “Add School” button that appears on the upper right side of the page when you’re in a school’s application

GENERAL

-  Dashboard
-  School Directory
-  Events

TEST ST. JOHN'S

-  Applications
-  Decisions
-  Student Profile

-  Add Student
-  Settings

OR

Test's Applications

[+ Add School](#)

Applying **1**

Exploring & Inquiring **0**

STAGE 1 :SUBMIT PRELIMINARY APPLICATION

  **Bishop Lynch High School** Jan 22nd 2016 9:00 pm due in 3 months    [Pay & Submit Prelim App](#)

9 required steps remain

Please allow schools time to update the status of requirements.

 **Inquiry**
Please complete the Bishop Lynch Inquiry Form so we can learn more about you!